

NOTICE IS HEREBY GIVEN OF A MEETING
OF THE MCCOY PUBLIC LIBRARY BOARD OF TRUSTEES ON
Tuesday, October 10th, at 5:15 P.M.
IN THE COMMUNITY ROOM OF THE SHULLSBURG COMMUNITY TOWNSEND
CENTER.

THIS MEETING IS OPEN TO THE PUBLIC.

MEETING MINUTES

1. Meeting called to order/roll call 5:22 pm. Present: Laura W., Kari E., Jen D., Nikki L., Kim L. Not Present: Suzy T., Cassidy R., Danny M.
2. Secretary's report - Motion by Kari to approve the September 13th minutes with the minor changes. 2nd by Nikki. Motion passed.
3. Review and sign invoices – Signed Invoices.
4. Public comment – None.
5. Financial statement – Reviewed.
6. Personnel Policy – Discussion of policy changes: holiday pay, earned vacation going forward, and raises. Disciplinary Policy, Grievance Procedures, and Leave of Absence Without Pay have been updated. Discussion of new employees accruing vacation – discussion of performance reviews and when they should be based on creating the budget. We could prorate new hires. Consideration of cost of living. Personal/Vacation policies updated, and the board will review again at a later time.
7. Director's Report & Library stats – Board reviewed Jen's report. The field trip was a success! There were 22 class visits in September. The library gave out solar glasses for the upcoming solar eclipse. Book club went well; anti book club had no attendees. Craft cart has been a huge hit. After school story time has been slow, so possibly could start a middle school book club going forward. Gratiot's story hour has been popular. October 27th will be a movie marathon at 1:30. Jen is looking for volunteers for this event. Jen has been enjoying the continuing education she's done. She went to boot camp and a Cricut program. After the Cricut program, Jen ordered one. It is easy to use, and patrons could use this on a Cricut cart. Creative Bug also has Cricut themed things. Laura and Jen met with Edward Jones, and the meeting went well. Dave from SWLS is moving to a new library system. Laptop checkout may be a better way to go instead of Chromebooks. Library has new tablets, Toonies, and yard games. People have also suggested pickle ball, and

ice/roller skating supplies. The school is making a puppet theater for the library. Currently, library staffing is covered. There were at least 330 people at the book sale.

8. Convene to closed session pursuant Wisconsin Statutes s. 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of the library staff under the jurisdiction of the Library Board. Motion by Kari to go into closed session. 2nd by Kim. Roll call and motion passed.

9. Reconvene to open session - Motion by Nikki to reconvene to open session. 2nd by Kari. Roll call and motion passed.

11. Action on closed session discussion if needed – Motion by Kari to approve the wage increase for said employee as discussed in closed session. 2nd by Kim. Motion passed.

12. Next Meeting Date – November 7th.

13. Adjournment - Motion by Kim to adjourn. 2nd by Nikki. Motion passed. Adjournment at 7:48 pm.

Persons with disabilities needing assistance to attend or participate are asked to notify McCoy Public Library (608)965-4424 ext. 5 prior to the meeting so that accommodations may be arranged.